



UKSG Board of Trustees - Terms of Reference

Responsibilities of the Board of Trustees:

The responsibilities of trustees are aligned to the general [Charity Commission Guidance](#) for trustees. Specific to UKSG, the responsibilities of the UKSG Board of Trustees are:

- Overall responsibility for UKSG strategy development
- Overall responsibility for UKSG policies and actions
- UKSG governance, e.g.:
 - Memorandum and Articles
 - Charity Commission liaison
 - Annual Report and Accounts
 - AGM
 - Trustee elections
- Oversight of administration of UKSG
- UKSG's financial health, stability and sustainability
- Setting and monitoring annual budgets
- Oversight of appropriate organizational compliance (e.g. GDPR)
- Oversight of policies and activities of each UKSG sub-committee

Allied to these Terms of Reference are these associated documents which outline other aspects of the governance of UKSG:

- [UKSG Articles of Association and Byelaws](#)
- [Chair of UKSG – Role Description](#)
- [Vice-Chair of UKSG](#)
- [Trustee Role Description](#)