

Dear Exhibitor,

Welcome to Glasgow and UKSG 2026! On behalf of the staff and committee thank you for supporting the 2026 Conference.

Please take a moment to read the following information, which will help support the smooth running of your week here in Glasgow.

Exhibition Opening Hours

You will find below a list of opening hours of the exhibition followed by a list of the core hours of delegate exhibition viewing.

- Monday 30th March – 08:00 – 18:30
    - 08:00 to 10:00 – Delegate registration
    - 12:00 to 13:30 – Delegate Lunch
    - 15:30 to 16:00 - Delegate afternoon refreshments
    - 17:30 to 18:30 - Exhibition viewing & drinks reception.
- Tuesday 31st March – 08:00 – 18:30
    - 08:00 to 09:00 – Delegate registration
    - 10:30 to 11:00 – Delegate morning refreshments
    - 12:30 to 14:00 – Delegate Lunch
    - 16:00 to 16:30 - Delegate afternoon refreshments
    - 17:30 to 18:00 - Exhibition viewing.
- Wednesday 1st April – 08:00 – 13:15
    - 08:00 to 09:00 – Delegate registration
    - 11:00 to 11:30 – Delegate morning refreshments
    - 13:15 – Close - **Please do not break down your stand before this time**

Wi-Fi

Event-wide wireless access is available free to all delegates for light use e.g., emails, web browsing. To connect to the venue's internet, you will need to sign in with the following details:

Network: SEC WIFI *(no username or password necessary)*

Emergency Procedures/First Aid

Please ensure that you are familiar with your nearest Emergency Exits If you discover a FIRE raise the alarm immediately via the nearest 'Break Glass' or by informing a member of staff or Duty Manager. In the event of an Emergency, you may hear an announcement, please follow these instructions in a calm and orderly manner.

Event Stewards will be located around the exhibition hall throughout the event, should you have any concerns please do not hesitate to contact them. The SEC has a well-equipped medical centre located at the east end of the concourse, while on site the event stewards can be contacted if you need use these facilities.

The app and passport game

Please ensure you download the app 'Whova', this will ensure you can take part in the passport game with the delegates (which means scanning the delegate's details) – details of the app are available at https://www.uksg.org/app. You will have also been sent details via email prior to the conference. In addition, there are two guides below which we recommend you take a look at prior to the show starting:

- General app guide - https://dub.sh/OUTCNF0
- Exhibitor guide to the passport game - https://dub.sh/GATEJfk

Should you need any help please contact Brian Lewis at the registration desk.

Exhibitor Catering

We have organised for exhibitor lunch to be available 15 minutes prior to the planned finish time of the morning session so exhibitors can maximise the networking time in the exhibition during delegate breaks.

Further Queries

If you have any further queries or questions the UKSG staff can be found at the registration desk in Hall 1.

We wish you a successful week and do let us know if there is anything we can do to help!

UKSG Events Team