Welcome UKSG online event

We strive to make to make your participation in UKSG online events as enjoyable and trouble-free as possible. You may therefore like to read the information below to help you prepare.

General recommendations:

- A headset or speakers if you wish to join the webinar using your computer or VOIP
- Close all applications not in use
- A wired internet connection plugged via a LAN cable
- Join early – you will need time to launch the application

System Requirements:

- https://support.goto.com/webinar/help/goto-webinar-system-requirements-for-attendees
- Test your connection before hand: https://link.gotowebinar.com/confirmation?source=attendeeRegistrationPage&language=English

We cannot anticipate all browsers and firewalls, some of which may prevent access to the webinars or web cams. Please speak to your IT department if you think an institutional firewall may affect your participation.
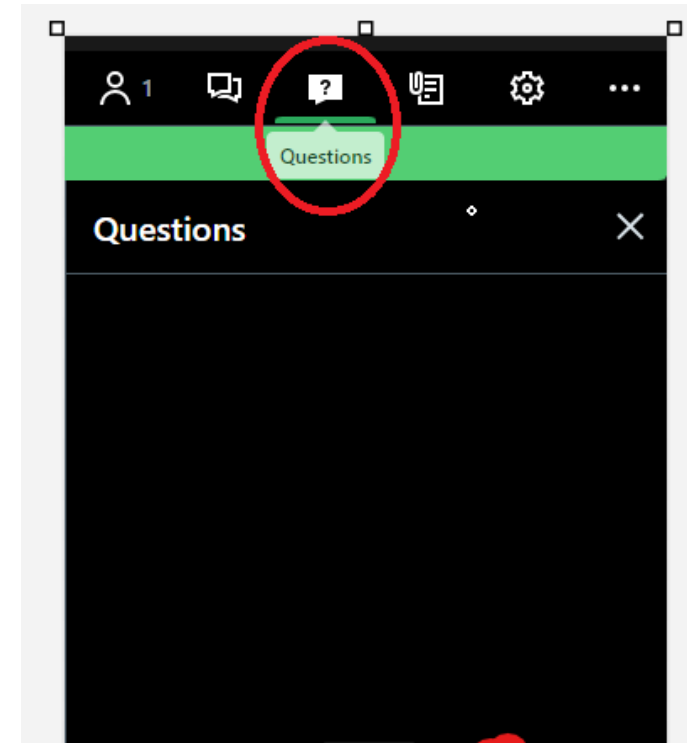
- Optimal Firewall Configuration - https://support.goto.com/webinar/help/allowlisting-and-firewall-configuration

Asking a question/feeding back

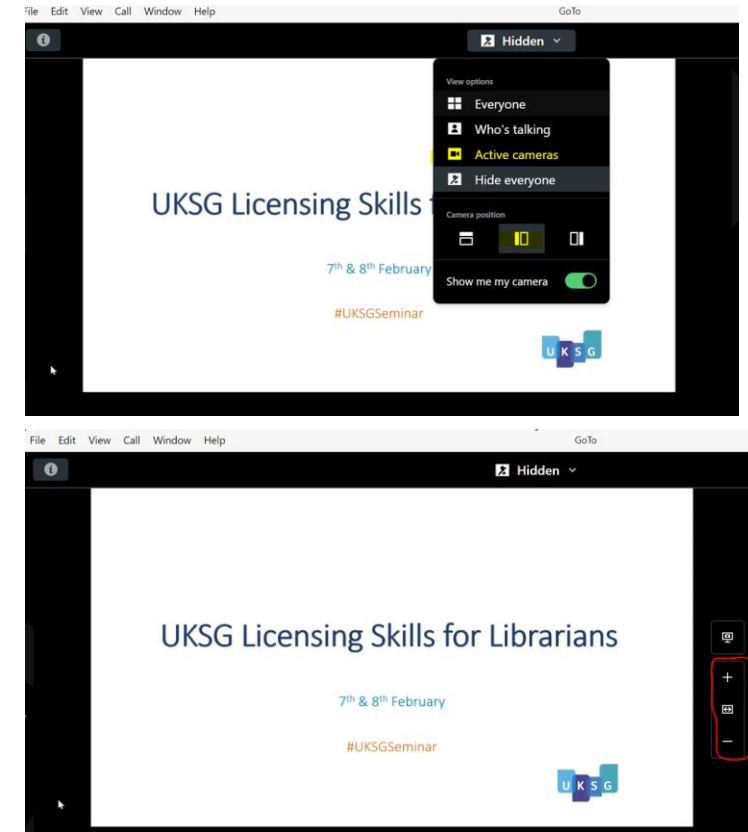We encourage all attendees to participate in the session as much as they feel comfortable with.

- If you would like to ask a question or make a comment about the presentation, please do this via the question box on the control panel at any time (circled in red)

- Please enter these at any time and the chair will pose these questions to speakers at the end of their session.

- If we are unable to answer all the questions we will ask the speakers to provide a written answer which we will provide after the event.

Setting up your screen

We have a few hints and tips for optimising your screen set up for maximum efficiency. Feel free to explore the options and adjust them according to your personal preferences and machine set up.

1. At the top of the screen, you have a drop down as shown in picture one

2. Slide zoom – If you need to view a slide in more detail, you can zoom in using the + and – buttons located on the side of the slide (highlighted in red in the example).

Code of Conduct

Thank you for your participation in the UKSG community, and your efforts to keep UKSG welcoming, respectful, and friendly for all participants

www.uksg.org/page/uksg-code-conduct