

## Terms and conditions of a prize draw from submitted Prize Draw Passports at the UKSG Forum on Wednesday 18 November 2015

1. The prizes are being offered by UKSG, Bowman & Hillier Building, The Old Brewery, Priory Lane, Burford, Oxon OX18 4SG. The first prize is a Kindle Paperwhite. There are six runner-up prizes of £20 book tokens.
2. Entries to the draw must be in the form of a completed Prize Draw Passport issued to all attendees at the UKSG Forum at the Grand Connaught Rooms, London WC2 on Wednesday 18 November 2015. Passports must be submitted at the event registration desk by 16.00 on the day of the event.
3. To qualify to enter the draw you must be an attendee at the UKSG Forum on Wednesday 18 November 2015. You must provide all the details requested on the Prize Draw Passport and by entering the draw you warrant that all information submitted by you is true, current and complete. Multiple entries per person are not allowed.
4. Late entries cannot be accepted. Incomplete or illegible entries will be void (in UKSG's absolute discretion). UKSG cannot accept responsibility for any error, omission, interruption, deletion, defect, loss, delay, destruction or alteration of entries. UKSG cannot accept any responsibility for any damage, loss, injury or disappointment suffered by any entrant entering the draw or as a result of accepting any prize.
5. The prize draw will be made between 16.00 and 17.00 during the drinks reception at the UKSG Forum.
6. Prize winners who are present at the draw will be able to collect their prizes at the time. Any prize winners who are absent at the time of the draw will be notified by e-mail by Friday 20 November 2015. Return of any prize notification as undeliverable or failure to respond by Friday 27 November 2015 may result in disqualification and selection of an alternative winner. It is each entrant's responsibility to ensure that their personal details and e-mail address entered on the Prize Draw Passport are valid and correct. A prize can only be dispatched on confirmation of receipt of notification from a winner, who will be asked to confirm their postal address. UKSG does not accept any liability or claims for prizes that are lost, delayed or damaged in the post or otherwise not validly received by the winners.
7. The prize draw winners' names may be published on the UKSG website ([www.uksg.org](http://www.uksg.org)) or other UKSG publication and can be obtained by e-mailing Alison Whitehorn, UKSG Business Manager, [alison@uksg.org](mailto:alison@uksg.org), with the subject line 'UKSG Prize Draw Passport Winners'. The winning entrants agree that their names may be published.
8. The prizes are awarded at the discretion of UKSG and may be withheld if in UKSG's reasonable opinion a prize has been won through illegitimate means or improper actions by or on behalf of any entrant. If it is discovered after the prizes have been released that a winning entry is in any way invalid or has been won through illegitimate means or improper action, the recipient undertakes if required to return the prize or provide compensation to UKSG forthwith.
9. UKSG reserves the right to cancel or amend the prize draw, the prize draw terms or any notices about the prize draw without prior notice. Any changes will be posted to the relevant web page <http://www.uksg.org/event/FORUM2015>. In the event of any dispute regarding conduct, results and all other matters relating to the prize draw, the decision of the UKSG Board of Directors will be final and no correspondence or discussion will be entered into.
10. UKSG is not liable in any way for any costs, expenses, damages, liability or injury arising out of or in any way connected with the prize draw or prizes other than those costs and expenses specifically provided for in the prizes.
11. In the event that any provision of these prize draw terms is held to be illegal, invalid, void or otherwise unenforceable it shall be severed from the remaining provisions of these prize draw terms which shall continue in full force and effect. The invalidity, illegality, or unenforceability of the whole or part of a term or condition does not affect or impair the continuation in force of the remainder of the prize draw terms.
12. The failure to exercise or a delay in exercising a right or remedy provided hereunder or by law does not constitute a waiver of the right or remedy or waiver of other rights or remedies.
13. These prize draw terms are not intended to nor shall create any rights, entitlements, claims or benefits enforceable by any person that is not a party to them.
14. The prize draw and the prize draw terms will be governed by English law and the parties irrevocably submit to the exclusive jurisdiction of the English courts.
15. UKSG can be contacted in relation to the prize draw by writing to UKSG Forum Prize Draw Passport, PO Box 5594, Newbury, RG20 0YD, UK; tel.: +44 (0)1635 254292; fax: +44 (0)1635 253826, e-mail: [alison@uksg.org](mailto:alison@uksg.org).