



Minutes of the Annual General Meeting of UKSG held on Tuesday 10 April 2018 at the Scottish Event Campus, Glasgow

1. Chair's Introduction and Confirmation of Quorum

The Chair welcomed members and confirmed that the meeting was quorate. He introduced himself (Ross MacIntyre), together with those on the podium: Jane Harvell (Honorary Secretary), Adam Gardner (Treasurer), Andrew Barker (Publications Officer) and Anna Grigson (Education and Events Officer).

2. Minutes of the Annual General Meeting of UKSG held on 11 April 2017 at the Harrogate Convention Centre

The minutes of the previous Annual General Meeting of UKSG, held at the Harrogate Convention Centre, were accepted as a true and accurate record of the proceedings.

3. Chair's Report

Ross MacIntyre referred to the 2017 Annual Review, included in the conference delegate packs, which was derived from the UKSG Annual Report and highlighted significant activity in the past year. He explained that Sarah Bull, the organisation's first Executive Director, had left in November and he expressed his gratitude to Bev Acreman for stepping in to cover the role on an interim basis. Kate Price had stepped down as Chair on 21 December and Ross MacIntyre had stepped in in the interim. He explained that two new roles had been introduced in 2017 – Marketing and Membership Manager, and Finance and Office Administrator. The finance role remained whilst the marketing role was under review, and a full-time Events Assistant had been appointed to replace Karen Sadler who left UKSG at the end of 2017.

Ross MacIntyre informed the meeting that the scope of the various subcommittees had been reviewed and a new subcommittee, Outreach and Engagement, had been formed under the leadership of Yann Amouroux. The Research and Innovation Subcommittee, led by Dominic Broadhurst, was being re-formed later this year.

4. Annual Reports of the Officers and Annual Accounts of the Company for the Year Ended 31 December 2017

Adam Gardner referred to the financial section of the UKSG Annual Report and noted a deficit in 2017, which would not be repeated in 2018, so there was no concern about the ongoing viability of the organisation as long as prudent financial control was maintained. He noted that UKSG was continuing most of its activities.

Adam Gardner then asked for approval of the reports and accounts for the year ended 31 December 2017. This was proposed by Charlie Rapple, seconded by Yann Amouroux and carried unanimously.

5. Highlights of UKSG Activities in 2017

Ross MacIntyre noted that it had been a very productive year and reported that UKSG had continued its support for COUNTER (with Release 5) and the Think.Check.Submit. campaign. He also noted that the Further Education event in November had been very well attended, that there had been an increase in the numbers voting in the online election for committee members and that 95% of the 2017 annual conference attendees had rated the event excellent or very good.

Anna Grigson noted that the free webinar programme remained very popular internationally and referred the meeting to the Annual Review for details of the in-person events programme in 2017. She ended by asking for interested parties to get in touch if they had suggestions for topics or wanted to put themselves forward as speakers.

Andrew Barker outlined the recent *Insights* editorial board restructuring which had proved effective, together with the move to continuous publication. He noted his thanks to the Editors, Lorraine Estelle and Steve Sharp, and Ally Souster, Publications Associate, for their work on the journal.

6. Membership Subscriptions of the Company for 2019

The following membership rates were recommended by Adam Gardner for 2019, representing an increase of 3%:

Membership Category	Current Annual Fee (£) ex VAT	Proposed Annual Fee (£) ex VAT
Library: Higher Education / medical / government / national institution / corporate	102.00	105.00
Library: Further Education	50.00	51.50
Student (18 or over)	FREE	FREE
Individual (18 or over)	50.00	51.50
Publisher / vendor / service provider: sole trader	50.00	51.50
Publisher / vendor / service provider: 2–20 staff	102.00	105.00
Publisher / vendor / service provider: 21–100 staff	165.00	170.00
Publisher / vendor / service provider: >100 staff	225.00	232.00

This was proposed by Colleen Campbell, seconded by Annette Linton and carried unanimously.

7. Reappointment of the Auditors and Authorisation for the Directors to fix the Auditors' Remuneration

Adam Gardner recommended the reappointment of ReesRussell LLP of Witney as the Group's auditors for the forthcoming year. This was proposed by Steve Sharp, seconded by Graham Stone and carried unanimously.

8. Announcement of the Incoming Honorary Officers for 2018/2019

One nomination only had been received for each of the three Honorary (Executive) Officer posts and the following candidates were therefore returned unopposed:

Chair: Andrew Barker (Liverpool John Moores University)
Secretary: Helle Lauridsen (Helle Lauridsen Consult)
Treasurer: Adam Gardner (Peter Lang)

9. Announcement of the Results of the Elections of the Committee Members to Fill Vacancies Arising

Three places on the committee were available for election and the three members elected to the Committee for 2018/2019 were as follows:

Joanna Ball (University of Sussex)
Colleen Campbell (Max Planck Digital Library)
Ross MacIntyre (Jisc)

Continuing their tenure on the committee were:

Yann Amouroux (Bioscientifica)
Dominic Broadhurst (University of Manchester)
Lorraine Estelle (COUNTER)
Anna Grigson (London School of Economics and Political Science)
Charlie Rapple (Kudos)
Laura Wilkinson (Crossref)

Six co-options were available to provide a balance of sector representation and these appointments were:

Matt Borg (Ex Libris)
Anthony Cond (Liverpool University Press)
Hugh Murphy (Maynooth University)
Kelly Nicholls (SAGE Publishing)
Katherine Rose (Imperial College London)
Gareth Smith (EBSCO)

Ross MacIntyre thanked all who had stood for election and noted that places on subcommittees would be offered to the remaining five candidates.

10. Any Other Business

Ross MacIntyre expressed thanks to committee members, volunteers and speakers at all events and to the UKSG staff for their work over the last year.

The meeting was declared closed.

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