



## **Minutes of the Annual General Meeting of UKSG held on Tuesday 11 April 2017 at the Harrogate Convention Centre**

### **1. Chair's Introduction and Confirmation of Quorum**

The Chair welcomed members and confirmed that the meeting was quorate. She then introduced herself (Kate Price), together with those on the podium: Charlie Rapple (Honorary Secretary), Adam Gardner (Treasurer), Andrew Barker (Publications Officer) and Jane Harvell (Education Officer).

### **2. Minutes of the Annual General Meeting of UKSG held on 12 April 2016 at the Bournemouth International Centre**

The minutes of the previous Annual General Meeting of UKSG, held at the Bournemouth International Centre, were accepted as a true and accurate record of the proceedings.

### **3. Chair's Report**

Kate Price referred to the 2016 Annual Review, included in the conference delegate packs, which was derived from the UKSG Annual Report and highlighted significant activity in the past year. Kate Price introduced the new Executive Director, Sarah Bull, and explained that UKSG was expanding staff capacity to deliver operationally the requirements of the committee and members. Two additional members of staff were being recruited, a Marketing and Membership Manager and an Accounts and Office Administrator. She also reported that a UKSG office had been set up in Witney where the new staff would be based.

Kate Price informed the meeting that the subcommittee structures had recently been reviewed. The Publications Subcommittee was being refocused and two new subcommittees would be established for Outreach and Community Engagement and Research and Innovation.

### **4. Annual Reports of the Officers and Annual Accounts of the Company for the Year Ended 31 December 2016**

Adam Gardner referred to the financial summary and reported that UKSG's finances were healthy. He noted that the conference was doing well and any surplus made was used to support free events such as webinars. He noted that there would be additional outlay in the current year due to the new office, staff and recruitment costs but reassured the meeting that these costs would be covered. He noted that a new website was under development which would assist in enhancing UKSG activities.

Adam Gardner then asked for approval of the reports and accounts for the year ended 31 December 2016. This was proposed by Bev Acreman, seconded by Anna Grigson and carried unanimously.

## 5. Highlights of UKSG Activities in 2016

Kate Price noted that it had been a very productive year and offered thanks to the staff and volunteers. She noted that the online voting had been successful with a 35% greater participation than the old paper-based ballot.

UKSG had been involved in initiatives such as Think.Check.Submit. and the technical writing of COUNTER 5 and its web presentation.

Kate Price noted that the attendance at the 2016 conference had been over 950 from 25 countries and feedback had given a rating of 96% excellent or very good. Bursaries for that conference had been offered to FE delegates, students, early career professionals and librarians from Myanmar.

The November One-Day Conference had continued to show growth in attendance and the panel session had been repeated with success.

The Forum had excellent feedback with good speakers and a good exhibition. Recordings of these major events were on the UKSG channel of IET.tv.

In terms of smaller events, there had been 12 workshops and courses and 10 webinars, which had all proved popular. There had also been two student workshops and a free event for the FE community.

Publications were going well with over 1700 views of one particular article.

Kate Price noted that it was expected that the new website would make *UKSG eNews* more visible and would be capable of housing an archive for the editorials.

## 6. Membership Subscription of the Company for 2018

The following membership rates were recommended by Adam Gardner for 2018:

Library: Higher Education / medical / government / national institution / corporate	£102.00
Library: Further Education	£50.00
Student (18 or over)	FREE
Individual (18 or over)	£50.00
Publisher / vendor / service provider: sole trader	£50.00
Publisher / vendor / service provider: 2–20 staff	£102.00
Publisher / vendor / service provider: 21–100 staff	£165.00
Publisher / vendor / service provider: >100 staff	£225.00

This was proposed by Steve Sharp, seconded by David Sommer and carried unanimously.

## **7. Reappointment of the Auditors and Authorisation for Directors to Fix the Auditors' Remuneration**

Adam Gardner recommended the reappointment of ReesRussell LLP of Witney as the Group's auditors for the forthcoming year. This was proposed by Ross MacIntyre, seconded by Colleen Campbell and carried unanimously.

## **8. Appointment of the Incoming Honorary Officers for 2017/18**

One nomination only had been received for each of the three Honorary (Executive) Officer posts and the following candidates were therefore returned unopposed:

Chair: Kate Price (King's College London)  
Secretary: Jane Harvell (University of Sussex)  
Treasurer: Bev Acreman (Faculty of 1000)

## **9. Announcement of the Results of the Elections of the Committee Members to Fill the Vacancies Arising**

Four places on the committee were available for election and the four members elected to the Committee for 2017/18 were announced as follows:

Yann Amouroux (Bioscientifica)  
Dominic Broadhurst (University of Manchester)  
Lorraine Estelle (COUNTER)  
Charlie Rapple (Kudos)

Continuing their tenure on the committee were:

Andrew Barker (Liverpool John Moores University)  
Colleen Campbell (JSTOR/ITHAKA)  
Anna Grigson (London School of Economics)  
Ross MacIntyre (Jisc)  
Laura Wilkinson (ORCID)

Six co-options were available to provide a balance of sector representation and these appointments would be considered in due course. Kate Price noted that there had been a good field of 14 candidates and thanked them all for standing. She hoped that any candidates not co-opted to the main committee would wish to become involved with subcommittees.

## **10. Any Other Business**

Kate Price expressed thanks to committee members, volunteers and speakers at all events and to the UKSG staff for their work over the last year. She also thanked all those who had contributed ideas or written articles and finally noted that new volunteers were welcome and positively encouraged.

The meeting was declared closed.