



**Minutes of the Annual General Meeting of UKSG  
held on Tuesday 12 April 2016  
at the Bournemouth International Centre**

**1. Chair's Introduction and Confirmation of Quorum**

The Chair welcomed members and confirmed that the meeting was quorate. She then introduced herself (Kate Price), together with those on the podium: Charlie Rapple (Honorary Secretary), Ann Lawson (Treasurer), Andrew Barker (Publications Officer) and Jane Harvell (Education Officer).

**2. Minutes of the Annual General Meeting of UKSG held on  
31 March 2015 at the Scottish Exhibition and Conference Centre,  
Glasgow**

The minutes of the previous Annual General Meeting of UKSG, held at the Scottish Exhibition and Conference Centre, were accepted as a true and accurate record of the proceedings.

**3. Chair's Report**

Kate Price reported that UKSG had reached the end of its current three-year strategic plan and was working on a plan for the next three years which included a review of how to support committee volunteers and staff further. The organisation was seeking to strengthen staff resources and was currently looking for a new Executive Director. The committee was now thinking about how to engage the wider community which is increasingly diverse and it was hoped that the appointment of the Executive Director would address this.

**4. Annual Reports of the Officers and Annual Accounts of the Company  
for the Year Ended 31 December 2015**

Ann Lawson referred to the 2015 Annual Review document available in the conference delegate packs and on the UKSG website. She noted that financial highlights included the success of the annual conference and other events which would enable the group to invest in the future, including events such as the Forum. She also noted that there had been good feedback regarding the new membership fee structure introduced in 2015.

Ann Lawson then asked for approval of the reports and accounts for the year ended 31 December 2015. This was proposed by Jill Taylor-Roe, seconded by Adam Gardner and carried unanimously.

## **5. Summary of UKSG Activities in 2015**

Charlie Rapple noted that it had been a really productive year and offered thanks to all the staff and volunteers. A membership survey, which had elicited 380 responses, highlighted that focusing on practical topics was especially valued and this approach would therefore be continued. It was also noted that UKSG provided a valuable platform for confronting contentious issues for the membership. Online voting continued to be successful for the AGM elections. A training needs survey was also carried out and a speaker workshop introduced. A membership logo had been introduced and members were encouraged to use this in their communications.

A review of the 2015 events showed a good attendance at the 2015 Glasgow conference with over 950 participants. There had also been good feedback on the UKSG events app and thanks were due to Maria Campbell for her work on this.

The new format for the One-Day Conference, with the introduction of a student panel, had proved popular and the formula would be pursued for 2016. The Forum, run in tandem with the One-Day Conference, had attracted over 350 participants. It was suggested that members noted the dates (15/16 November) for those 2016 events.

Ten webinars had been staged in 2015, with a high level of registration.

It was noted that a second training needs survey was currently in progress and members were encouraged to participate.

It was noted that *Insights* had moved to Ubiquity Press prior to the 2015 conference and this had gone well. High-level articles continued to be commissioned and published. Andrew Barker was now Chair of the Publications Subcommittee with Leo Appleton and Helle Lauridsen co-editing *UKSG eNews*. It was noted that this publication would be the focus of a review in 2016.

In terms of research and innovation UKSG was conscious of its unique position in the community and was looking at how it can most effectively support it.

## **6. Membership Subscriptions of the Company for 2017**

Ann Lawson proposed that there be no change to the membership subscription fees for 2017. This was proposed by Ross MacIntyre, seconded by Yann Amouroux and carried unanimously.

## **7. Reappointment of the Auditors and Authorisation for Directors to Fix the Auditors' Remuneration**

Ann Lawson recommended the reappointment of ReesRussell LLP of Witney as the Group's auditors for the forthcoming year. This was proposed by Lorraine Estelle, seconded by David Summers and carried unanimously.

## **8. Appointment of the Incoming Honorary Officers for 2016/17**

One nomination only had been received for each of the three Honorary (Executive) Officer posts and the following candidates were therefore returned unopposed:

*Chair* Kate Price (King's College London)  
*Secretary* Charlie Rapple (Kudos)  
*Treasurer* Adam Gardner (Alexander Street)

## **9. Announcement of the Results of the Elections of the Committee Members to Fill the Vacancies Arising**

Three places on the committee were available for election and the three members elected to the Committee for 2016/17 were announced as follows:

Colleen Campbell (JSTOR | Portico)  
Anna Grigson (London School of Economics)  
Laura Wilkinson (University of Sunderland)

Continuing their tenure on the committee were:

Bev Acreman (Faculty of 1000)  
Andrew Barker (University of Liverpool)  
Terry Bucknell (Digital Science)  
Jane Harvell (University of Sussex)  
Ross MacIntyre (Jisc)  
Jill Taylor-Roe (Newcastle University)

Six co-options were available to provide a good balance of sector representation and these appointments would be considered in due course.

## **10. Any Other Business**

Kate Price expressed thanks to all committee members, volunteers and speakers at UKSG events and to the UKSG staff for their work over the last year, as well as to all those who had contributed ideas or written articles.

The meeting was declared closed.

KPS/05.16