

**Minutes of the Annual General Meeting of
UK Serials Association
held on
Tuesday 5 April 2011
at the Harrogate International Centre**



1. Chair's Introduction and Confirmation of Quorum

The Chair welcomed members and confirmed that the meeting was quorate.

2. Apologies for Absence

Apologies were received from Fremantle Hospital & Health Service, Australia.

3. Minutes of the Annual General Meeting of UK Serials Association held on 13 April 2010 at the Edinburgh International Conference Centre

The minutes of the previous Annual General Meeting of UK Serials Association, held at the Edinburgh International Conference Centre, were accepted as a true and accurate record of the proceedings.

4. Matters Arising

There were no matters arising.

5. Chair's Report

Tony Kidd referred to the strategic review which had taken place within UKSG and highlighted the four aims towards which the group was working:

- Facilitate community integration, networking, discussion, and exchange of ideas
Tony Kidd pointed out that this was still a most important objective for UKSG and that the annual conference was a prime tool for delivering this, with around 850 delegates attending from across all sectors. The main committee had been looking at how the conference might change in the future if this was required and a focus group had recently met to this effect.
- Improve members' knowledge of the scholarly information sector and support skills development
The Education Subcommittee was deeply involved with this aim with a full programme of regular courses in place and new courses being introduced, including one for the Further Education community and webinars. A November one-day conference had been introduced and the theme for 16 November 2011 was to be 'shared services'.

- Stimulate research and collaborative initiatives, encourage innovation and promote standards for good practice
- Disseminate news, information and publications, and raise awareness of services that support the scholarly information sector.

All of these aims continued to be pursued.

6. Treasurer's Report

Ed Pentz outlined UKSG's overall goals with regard to finances which were:

- Prudent management of resources to support the charitable goals of the association
- Provide value for money for members
- Annual conference, publications, courses and seminars, research projects, staff
- Maintain sufficient reserves to cover the costs of the annual conference.

However, he pointed out that, owing to the high cost of staging the 2010 conference in Edinburgh, the group's accounts had shown a loss for 2010. This had been anticipated and would be covered by reserves. Looking forward, the 2011 conference costs were lower and conference fees had been increased to ensure there would be no shortfall. The 2011 budget was projecting a healthy surplus.

6.1 Approval of Accounts for Year Ended 31 December 2010

Approval was proposed by Ed Pentz, seconded by Hazel Woodward and carried unanimously.

6.2 Appointment of Auditors and Authorisation for Directors to Fix Their Remuneration

Ed Pentz proposed that A J Carter & Co Chartered Accountants be reappointed as the Group's auditors. This proposal was seconded by Diane Thomas and carried unanimously.

6.3 2012 Membership Subscription Rate

Ed Pentz proposed a small increase to the membership subscription rate to bring it up to £99.00 (plus VAT where applicable) for 2012. This proposal was seconded by Ross MacIntyre and carried unanimously.

7. Appointment of the Honorary Officers for 2011/12

One nomination only had been received for each of the three Honorary (Executive) Officer posts and the following candidates were therefore returned unopposed:

Chair	Tony Kidd (University of Glasgow)
Secretary	Graham Stone (University of Huddersfield)
Treasurer	Ed Pentz (CrossRef)

8. Announcement of the Results of the Election for Members of the Committee for 2011/12

Three places were up for election and the three members elected to the Committee for 2011/12 were announced as follows:

Ann Lawson (EBSCO)
Sarah Pearson (University of Birmingham)
Charlie Rapple (TBI Communications)

Continuing their tenure on the committee were:

Jo Connolly (Swets), Richard Gedye (STM), Ross MacIntyre (Mimas, the University of Manchester), Kate Price (University of Surrey), David Summers (Lancaster University) and Diane Thomas (Cengage Learning EMEA).

9. 'Get Involved'

Charlie Rapple, the UKSG Marketing Officer, spoke on behalf of the subcommittee chairs and outlined the various opportunities for members to get involved. This could be done in three main ways as below:

- Connecting with others in the information community by joining UKSG, following the group on Facebook, Twitter or LinkedIn, participating in lists-resources or blog discussions and/or attending a conference or training event
- Sharing and growing knowledge by reading and submitting news to *Serials-eNews*, sending people news and photos for *Serials*, proposing a chapter for The E-Resources Management Handbook, suggesting a topic for the conference and/or volunteering to present at a training event or roadshow
- Influencing the future of UKSG and its community by self-nominating for subcommittee/Editorial Board membership, standing for election to the main committee, advising of an issue or area that needed research, proposing a new topic for a UKSG training course, suggesting an area for UKSG research.

Helen Henderson and Hazel Woodward had now resigned as editors of *Serials* and Lorraine Estelle and Steve Sharp had taken on the co-editorship. The result of the competition to rename *Serials* was announced. The new title was to be '*Insights: connecting the knowledge community*' and the competition prize winner was Jane Harvell of the University of Sussex.

10. Any Other Business

Tony Kidd recorded his thanks to all committee and subcommittee members for their work and commitment over the last year, and to Alison Whitehorn, Karen Sadler and Ally Souster for their work for UKSG.

The meeting was declared closed.

KPS/05.11