

**Minutes of the Annual General Meeting of  
UK Serials Association  
held on  
Tuesday 13 April 2010  
at the Edinburgh International Conference Centre**



**1. Chair's Introduction and Confirmation of Quorum**

The Chair welcomed members and confirmed that the meeting was quorate.

**2. Apologies for Absence**

No apologies were received.

**3. Minutes of the Annual General Meeting of UK Serials Association held on 31 March 2009 at the Riviera International Conference Centre, Torquay**

The minutes of the previous Annual General Meeting of UK Serials Association, held at the Riviera International Conference Centre, Torquay, were accepted as a true and accurate record of the proceedings.

**4. Matters Arising**

There were no matters arising.

**5. Chair's Report**

Tony Kidd recorded his thanks to all committee members for their work over the last year, and to Alison Whitehorn and Karen Sadler for their work for the Group. He noted that the Group had stood back from the day-to-day work of the Group to carry out a strategic review. He made use of a brief PowerPoint presentation to underline the vision and values of the Group and their objectives and strategic goals highlighted by the review. These objectives were integral to the Annual Report which would be available on the UKSG website.

**6. Treasurer's Report**

Ed Pentz referred to the annual accounts and noted that a loss was anticipated for 2010, due to the rising cost of staging the annual conference and the particular expense of the Edinburgh venue. The planned loss would be funded from the Group's reserves. Budgets would be closely monitored and it was hoped the loss would be balanced out by taking the conference to the less expensive venue of Harrogate for 2011.

### **6.1 Approval of Accounts for Year Ended 31 December 2009**

Approval was proposed by Ed Pentz, seconded by Hazel Woodward and carried unanimously.

### **6.2 Appointment of Auditors and Authorisation for Directors to Fix Their Remuneration**

Ed Pentz proposed that A J Carter & Co Chartered Accountants be reappointed as the Group's auditors. This proposal was seconded by Diane Thomas and carried unanimously.

### **6.3 2011 Membership Subscription Rate**

Ed Pentz proposed that due to the current economic circumstances the current rate should remain the same at £95.00 plus VAT for 2011. This proposal was seconded by Ross MacIntyre and carried unanimously.

## **7. Appointment of the Honorary Officers for 2010/11**

One nomination only had been received for each of the three Honorary (Executive) Officer posts and the following candidates were therefore returned unopposed:

Chair	Tony Kidd (University of Glasgow)
Secretary	Graham Stone (University of Huddersfield)
Treasurer	Ed Pentz (CrossRef)

## **8. Announcement of the Results of the Election for Members of the Committee for 2010/11**

Three places on the committee were up for election but as there was a tie in the numbers of votes cast for the third place it was agreed to appoint all four candidates as follows:

Jo Connolly (Swets)  
Ross MacIntyre (Mimas, The University of Manchester)  
David Summers (Lancaster University)  
Diane Thomas (Gale Cengage Learning EMEA)

Continuing their tenure on the committee were:

Bev Acreman (BioMed Central), Richard Gedye (Oxford University Press), Claire Grace (The Open University), Sarah Pearson (University of Birmingham), Kate Price (University of Surrey) and Charlie Rapple (TBI Communications).

## **9. Constitutional Matters**

Tony Kidd proposed the following Special Resolution:

*"That the updated Articles of Association previously disseminated to the members of UK Serials Association be approved and adopted as the Articles of Association of the Company in substitution for and to the exclusion of the existing Articles of Association of the Company."*

This resolution was seconded by Hazel Woodward and carried unanimously.

## 10. Subcommittee Reports

### 10.1 Education Officer

Kate Price noted that it had been a busy year with seminars and courses being offered in venues throughout the UK and Ireland. New courses had been piloted for the Further Education sector and on licensing and negotiation skills. These had received good feedback and there were plans to stage similar events in the future. The Group had also received the CILIP Seal of Recognition for their training events. Kate Price finished by emphasising that the Education Subcommittee was always looking for volunteers and suggestions for course leaders and speakers.

### 10.2 Marketing Officer

Charlie Rapple reported that a brand review had been carried out in 2009 and that work was ongoing to increase awareness of the Group's full range of activities and to increase usage of the Group's publications, assisted by the Marketing Associate. A new marketing database had been introduced which was now assisting in providing targeted communications. Regular press releases were planned throughout 2010 and social media presence and activity was also increasing.

### 10.3 Research Officer

Richard Gedye had taken on this new role and reported on the current UKSG projects as follows:

**10.3.1 KBART (Knowledge Bases And Related Tools)** Phase I of this project had been delivered and Phase II was just about to commence.

**10.3.2 Transfer** Version 2 of the Code of Practice, released at the end of 2008, was now active with 31 publishers signed up to the code, representing 8000 journals.

**10.3.3 Usage Factor** This project was now in the experimental data collection and analysis phase and a report was expected later in the year.

**10.3.4 Research Subcommittee** Richard Gedye explained that all the existing projects were ongoing and had focused on producing codes of practice to facilitate communications between the various groups within the industry. The research remit was now being broadened to look at other possible areas of research. He invited any interested persons to put themselves forward to join the Research Subcommittee.

### 10.4 Publications Officer

Beverley Acreman reported that the Publications Subcommittee had been formed in 2009 to spread the workload from the various publications provided by the Group. She reported that eleven new chapters of *The E-Resources Management Handbook* had been published and that the Group's e-newsletter, *Serials-eNews*, continued to be produced on a fortnightly basis, providing a key membership benefit. She thanked Lesley Crawshaw and Louise Cole who had stepped down as list owners of *lis-e-resources* which would now be managed by Graham Stone and Hazel Woodward.

Finally, she announced that Hazel Woodward and Helen Henderson would be resigning as co-editors of *Serials* at the end of the current volume. She thanked them, as well as Ally Souster and the Editorial Board, for all their hard work and welcomed Steven Sharp (University of Leeds) and Lorraine Estelle (JISC) as the incoming co-editors.

#### **11. Any Other Business**

There was no other business recorded.

The meeting was declared closed.

KPS/05.10