

**Minutes of the Annual General Meeting of  
UK Serials Association  
held on  
Tuesday 8 April 2008  
at the Riviera International Conference Centre, Torquay**



**1. Chair's Introduction and Confirmation of Quorum**

The Chair welcomed members and confirmed that the meeting was quorate.

**2. Apologies for Absence**

Apologies were received from Wyeth Research Laboratories UK.

**3. Minutes of the Annual General Meeting of UK Serials Association held on 17 April 2007 at the University of Warwick**

The minutes of the previous Annual General Meeting of UK Serials Association, held at the University of Warwick, were accepted as a true and accurate record of the proceedings.

**4. Matters Arising**

There were no matters arising.

**5. Annual Reports of the Officers**

The Officers' reports drew on the Report and Financial Statement of the Group for the year ended 31 December 2007 which had previously been circulated to the members. The officers highlighted certain items as follows:

**5.1 Chair** Paul Harwood noted that a lot of work had gone into researching the Torquay venue for the annual conference and that feedback from delegates and exhibitors to date had been good. Work continued to find suitable alternative venues as it was intended to hold the conference in a number of UK venues. The 2009 venue would be confirmed shortly.

He noted that the Usage Factor and Knowledge Base research projects were progressing well and that it was good to collaborate with NISO on the Knowledge Base project, and that UKSG would be working with partners and joint funders on the Usage Factors project.

A new database for membership and event management was currently being sourced and a final decision would be made on this shortly. It was hoped that this would assist in the introduction of an online payment facility for future bookings.

Paul Harwood recorded his thanks to all committee members, and to Alison Whitehorn and Karen Sadler for their work over the previous year.

**5.2 Secretary** Tony Kidd echoed Paul Harwood's thanks and asked the meeting to note the contents of the Annual Report previously circulated. He pointed out that the Charity Commission required future reports to be more specific on the question of public benefit and that the next report would focus more on this element of UKSG. No questions were received on the report.

**5.3 Treasurer** Nancy Buckley referred to the Income and Expenditure account and noted that a surplus had been achieved on the 2007 conference and that expenditure for 2007 had been broadly in line with that budgeted. The Group's reserves stood at £230,204 at 31 December 2007.

No questions were received on the report.

**5.3.1 Approval of Accounts for Year Ended 31 December 2007** Approval was proposed by Charlie Rapple, seconded by Hazel Woodward and carried unanimously.

**5.3.2 Appointment of Auditors and Authorisation for Directors to Fix Their Remuneration** Nancy Buckley proposed that A J Carter & Co Chartered Accountants be re-appointed as the Group's auditors. This proposal was seconded by Richard Gedye and carried unanimously.

**5.3.3 2009 Membership Subscription Rate** Nancy Buckley proposed that the current rate should rise by £4.00 to a new fee of £95.00 plus VAT for 2009. This proposal was seconded by Margaret Morgan and carried unanimously.

**5.4 Education Officer** Graham Stone thanked all past and present members of the Education Subcommittee for their assistance. He noted there had been eleven events and six Roadshows, including one Roadshow focusing on open access. There had also been two seminars held abroad, one on usage statistics in the USA and one on mergers in Denmark. Feedback had been good on each and such events were likely to be repeated. Graham gave particular thanks to Jill Taylor-Roe and Paul Calow for their role in these events.

Graham noted that the Education Subcommittee were introducing new events into the 2008 programme, including a course on licensing and negotiation skills, and an advanced usage statistics course. Other new topics continued to be explored. He also noted that there were five students attending the conference on sponsored student places and welcomed them to the UKSG conference.

No questions were received on the report.

**5.5 Marketing Officer** Bev Acreman reported that work continued on keeping the website up to date and noted that feedback was always welcomed. The results of the recent lis-e-journals survey would be announced soon and Bev thanked Lesley Crawshaw and Louise Cole for their work as list owners.

Bev reported that the main focus of the Marketing Subcommittee for the coming year would be new members and subscriptions, as well as working on the marketing of the E-Resources Management Handbook. She thanked all members of the Marketing Subcommittee for their hard work, and gave particular thanks to Charlie Rapple for her work on the conference blog.

No questions were received on the report.

**5.6 Editors of Serials** Helen Henderson expressed thanks to the members of the Editorial Board who were based worldwide and who were responsible for the increasingly international flavour of the papers. She noted that the editors were always interested in new ideas for papers and welcomed suggestions.

Helen noted that a recent survey had shown that readers liked the fortnightly format of *Serials-eNews* but would welcome more editorial. This had duly been increased. Again, feedback was always welcomed.

Work continued on the E-Resources Management Handbook and the subject of how to archive this was being considered. It had been agreed that the newest chapters would always be added at the top of the list, with the oldest chapters appearing at the bottom. New chapters would regularly be added. Thanks were given to editors and authors of the handbook.

No questions were received on the report.

## **6. Appointment of the Honorary Officers for 2008/9**

One nomination only had been received for each of the three Honorary (Executive) Officer posts and the following candidates were therefore returned unopposed:

Chair	Paul Harwood (Content Complete)
Secretary	Tony Kidd (University of Glasgow)
Treasurer	Nancy Buckley (Burgundy Information Services)

## **7. Announcement of the Results of the Election for Members of the Committee for 2008/9**

The three elected members of the Committee for 2008/9 were announced as follows:

Lesley Crawshaw (University of Hertfordshire)  
Ed Pentz (CrossRef)  
Charlie Rapple (Publishing Technology)

Continuing their tenure on the committee were Bev Acreman (Taylor & Francis), Richard Gedye (Oxford University Press), Ross MacIntyre (Mimas, The University of Manchester), Kate Price (University of Surrey), Graham Stone (The University of Bolton), Jill Taylor-Roe (University of Newcastle upon Tyne) and, as *ex officio* members, the Editors of *Serials*, Helen Henderson (Ringgold Ltd) and Hazel Woodward (Cranfield University).

Paul Harwood thanked all those candidates who stood for election and reported that four co-options would be made in due course to complement the balance of the committee. He encouraged potential candidates to stand again in future years.

## **8. Any Other Business**

No other business was recorded.

Paul Harwood declared the meeting closed.