ANNUAL GENERAL MEETING

Pre-Notice 2020

The next Annual General Meeting of the members of UKSG will be held at 12.30pm on Tuesday 31st March 2020 in Auditorium 1, the Brighton Centre, King’s Road, Brighton, BN1 2GR

Notice
An official notice comprising the ordinary business to be covered will be sent to members at least 14 clear days before the meeting.

Questions
Any questions to be asked at the AGM should be submitted by e-mail to the Company Secretary [bev@uksg.org] by Wednesday 25th March 2020.

Committee Nominations
Nominations are sought for the impending vacancies on the Committee. The Committee positions to be filled are those of the three Honorary Officers:

Chair (currently Andrew Barker of Lancaster University, who has completed two years of a possible three-year term of office)
Treasurer (currently Adam Gardner who has completed two years of a possible three-year term of office)

and THREE Committee Members.

An information sheet for nominees and a nomination form can be found on the UKSG AGM web page [www.uksg.org/agm]. Nominations must reach the Company Secretary by Monday 2 March 2020, signed by two UKSG members (i.e. from different member organisations) and by the nominee as confirmation of his/her consent to stand for election. In accordance with the Articles of Association only one nominee per member organisation may stand. The nomination must be supported by a 150-word third-person biography of the nominee. Details of the nominees and how to vote will be e-mailed to members with the Notice of AGM.

Voting for Committee Members
In accordance with the Articles of Association only one person per member organisation is entitled to vote. This person should be the Authorised Representative. Please refer to the information sheet on Authorised Representatives and the entitlement to vote which can be found on the UKSG AGM web page [www.uksg.org/agm]. If UKSG does not currently have a signed consent form from you a blank one is being sent with this Pre-notice of AGM. Please note that failure to appoint an Authorised Representative does not render your UKSG membership invalid but it does preclude you from voting on UKSG matters. In order to register your right to vote please fill in and return the consent form by Monday 2 March 2020.

Bev Acreman, Company Secretary, UKSG
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